



<b>Classification:</b> Energy Commission Specialist II (TED)	<b>Position No.</b> 410-4185-001
<b>CBID:</b> R10	<b>Office:</b> Appliances
<b>Date Prepared:</b> March 7, 2019	<b>Division:</b> Efficiency
<b>KEY: (E) IS ESSENTIAL, (M) IS MARGINAL</b>	

**CONFLICT OF INTEREST STATEMENT**

This position is designated under the Conflict of Interest Code: YES ☒ NO ☐

If yes, this position is responsible for making or participating in the making of governmental decisions that may potentially have a material effect on personal financial interests. The appointee is required to complete Form 700 within 30 days of appointment, which identifies pertinent personal financial information.

The Energy Commission Specialist II (TED) is under the general supervision of the Energy Resource Specialist III (Supervisory) in the Appliances Office of the Efficiency Division. The incumbent is a self-starter who serves as a specialist and multi-disciplinary team member regarding various energy technologies and analytical work supporting the Appliance Efficiency Program and other Efficiency Division programs. The incumbent is responsible for providing guidance on complex and technical economic consultation and economic analyses related to the Appliance Efficiency program and federal appliance standards. The incumbent shall also be responsible for assisting in developing policy documents and legislative proposals; collaborating with the California Public Utilities Commission on codes and standards activities; and providing policy analysis and input to the Energy Commission's Integrated Energy Policy Report and Senate Bill 350 target-setting goals.

**DUTIES AND RESPONSIBILITIES:**

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST; PERCENTAGE MUST TOTAL 100%.
50%	Prepare economic assessments of the Energy Commission's regulations for purposes of producing standardized regulatory impact assessments as authorized by SB 617 (Chapter 496, Statutes of 2011) and California Code of Regulations Title 1, sections 2000-2004. Complete economic and fiscal impact statements as required under State Administrative Manual Sections 6601-6616, and related forms and documents for approval by the Department of Finance and the Office of Administrative Law. In consultation with expert technical staff and under general supervision, prepare baseline analyses, identify research data to support the economic assessments, use modeling tools (e.g., RIMS II, IMPLAN, or similar) to determine the macroeconomic impacts of the standards, and synthesize the results for publication as part of the rulemaking proceeding. Respond to questions and update the standardized regulatory impact assessment based on feedback from the Department of Finance and the public. Provide economic analyses to support Energy Commission rulemaking activities. (E)



30%	Under general supervision and in consultation with expert technical staff, prepare cost-effectiveness models of potential energy efficiency regulations for use in staff analyses and review cost-effectiveness approaches and calculations in staff analyses. Analyze and prepare comments to the U.S. Department of Energy on its economic analyses for federal appliance efficiency regulations, including but not limited to the national impact analysis, the manufacturer production cost model, and the life cycle cost analysis, to support the development of robust energy efficiency standards that are cost-effective and save significant energy in California and nationwide. (E)
10%	Act as the Efficiency Division's lead, primary liaison, and designated consultant for economic analyses. Advise Energy Commission management and Commissioners about the direct and indirect economic and fiscal impacts that energy efficiency regulations have on the California economy. (E)
5%	As economic consultant for the Efficiency Division, advise executive management, staff, governmental entities, and appliance efficiency organizations regarding the economics of energy efficiency policies, programs, and technical issues. Prepare and testify on request at workshops and hearings or on behalf of the Energy Commission on economic issues related to energy efficiency. (E)
5%	Perform other duties as required consistent with the specifications of this classification. (M)

**WORKING CONDITIONS:** Work is performed indoors in an office setting under fluorescent lighting. Regular and consistent attendance is essential to the successful performance in this position. Some travel is required to attend off-site meetings or participate in conferences, workshops, and hearings. Additional hours beyond an eight-hour workday or a 40-hour workweek may be required. While performing the duties described above, the incumbent will be required to work alone and/or in a team environment, using a personal computer and appropriate Energy Commission software such as Microsoft Office (Word, Excel, Outlook, and PowerPoint), WebEx, and Internet browsers.

SIGNATURES	
I Certify That I Am Able To Perform, With Or Without The Assistance Of A Reasonable Accommodation, The Essential Job Duties Of This Position	
<div>_____</div> <div>Vacant Date</div> <div>Energy Commission Specialist II (TED)</div>	<div>_____</div> <div>Leah Mohney Date</div> <div>Energy Resource Specialist III (Supervisory)</div>